

# BC Tech C-Council Guidebook: C- Council Members

Strengthen your team from the top down

## What are C-Councils?

C-Councils are peer-to peer forums. They are designed to facilitate content-rich dialogue among technology CEOs and C-level executives to share insights, best practices, and challenges; with the goal of building better businesses.

We currently offer sector–focused C-Councils for several industry verticals, as well as functional C-Councils for those in specific executive roles within tech organizations.

C-Councils are an exclusive Member benefit of the BC Tech Association. Please visit our [C-Council web page](#) to get the up to date list of current C-Councils.

"C-Councils are a great benefit for members of BC Tech. They give me access to a peer group where I can discuss shared experiences and challenges I come up against at work. I really see it as a safe space."

**CTO C-Council member**

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## Composition

The program is designed for CEO and executives in the tech sector who want to connect with like-minded leaders. Each C-Council is carefully curated to ensure that participants are in similar (but non-competitive) businesses and at similar stages of growth. This ensures a peer exchange that is specific, meaningful, and highly relevant to every member.

C-Councils are limited in size and pre-registration is required.

## BC Tech C-Councils are formed of:

■ **1-2 chairs**

■ **Committee members.**

*The ideal group size is around 10 people in order for participants to have the depth of conversation for supportive exchange. The maximum we allow is 15 people at each session.*

"C-Councils are great. It's nice to have leaders who are able to share information and know that confidentiality is kept"

**Clean Tech Council member**

## Benefits

C-Council members can directly benefit in:

- building and growing a better company through best-practice exchanges, shared learning and advice;
- entrusting a peer advisory group that members can rely on to work through issues concerning their business; and
- creating a collective sense of shared purpose with supporting each other's growth.

## Expectations

**Frequency.** C-Council meetings take place quarterly unless specified.

**Time Commitment.** Meetings typically last 2 hours. The minimum expectation from the group is that everyone attends at least 75% of the annual meetings in order to reinforce the collective sense of trust and commitment to the group.

**Trust.** The underpinning for this group is founded on common, collective trust and privacy. Anything discussed within the meetings are intended to stay as private details within the group.

**Agenda.** The focus for C-Councils is on supporting companies in their ambitions to grow and scale their company. The schedule of meetings is designed to offer a variety of learning opportunities, with emphasis placed on peer-to-peer networking as well as a chance to hear from speakers to equip members with real-life case studies and advice. BC Tech encourages C-Council members to suggest agenda ideas and topics which will be of benefit for the collective group.

**Meeting notes and actions.** Meeting notes and actions are taken at every meeting and are shared with the BC Tech executive team for action.

**Location.** Traditionally, the meetings were held in person, however during the COVID pandemic we have switched to a virtual format facilitated over video conference. Switching the meetings back to in person will be a discussion with the group, once allowed, with the meeting location to be determined.

**Fees.** This program is offered as a member-exclusive benefit for BC Tech members. Non-BC Tech members can be invited to participate as a guest member for one meeting, in order to join subsequent meetings, guest participants must become a BC Tech member.

## Outcomes

- Build and grow a better business
- Be part of a trusted network of peers
- Actionable and relevant advice through case studies and roundtable topics

## Election and expectations of group members

Each C-Council is carefully curated to ensure that participants are in similar (but non-competitive) businesses and at similar stages of growth.

- Members can either be invited to the C-Council or apply to attend
- Participants must be C-level executives or equivalent. Changes in employment status will affect ongoing participation in the C-Council
- All participants must be BC Tech members in good standing
- Guest participants may join once per calendar year. In order to join subsequent meetings, guest participants must become a BC Tech member
- Membership and guest membership of the group will be approved by the chair/ co chair and BC Tech. This decision will be based on whether the individual meets the C-Council criteria
- BC Tech has the right to refuse or revoke membership of a C-Council at any stage
- There is no limit on the length of time a member can sit on the C-Council, we recommend members to commit at least 1 year to get the most benefit from the group
- BC Tech celebrates diversity. We are committed to making C-Councils an inclusive environment for all BC Tech members and diverse in its membership, reflecting the tech sector of BC.

Join a C-Council today, contact us at [hello@wearebctech.com](mailto:hello@wearebctech.com) for more information